

RESEARCH ETHICS SUB-COMMITTEE 2024-25

The University Research Ethics Sub-Committee is responsible for oversight of all matters relating to research ethics across the University and for the implementation and updating of this policy. It reports to the Research Committee of the Senate. The University Research Ethics Sub-Committee will meet at least **once a term** to receive reports from the School Research Ethics Sub-Committees and to consider any specific cases brought forward by the Schools. The University Research Ethics Sub-Committee will also keep this policy under review and ensure that systems are in place to provide training and guidance for staff.

Terms of Reference

1. To undertake oversight of all matters relating to research ethics at Liverpool Hope University
2. To keep under review the Research Ethics Policy
3. To consider and if appropriate approve any local variations to the Research Ethics Policy requested by Schools
4. To receive reports of research ethics approvals given at School level
5. To consider cases referred to it by the School Research Ethics Sub-Committees
6. To consider appeals against decisions of the Faculty Research Ethics Sub-Committees
7. To ensure a programme of research ethics training is in place
8. To keep abreast of developments in research ethics at a national / sector level
9. To provide an annual report to the Council Standing Committee on Research Ethics

Membership

The University Research Ethics Sub-Committee should be constituted as follows:

- a. The Chair, who will be of Professorial Rank and hence a member of Senate
- b. The Chairs of School Research Ethics Sub-Committees, one of whom shall be the Vice-Chair
- c. The University Secretary (or nominee)
- d. A member of staff from another UK HEI who has significant experience of research ethics across the sector. The external member is appointed by the University Secretary on a biennial basis (with a maximum of two terms).
- e. Other staff by invitation
- f. One PGR student representative

The University Research Ethics Sub-Committee will be serviced by the University's Research Support Officer.